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Policy on Redraws

To: Director of Nursing, Assistant Director of Nursing, and Nursing Staff

Subject: Procedure for Managing Redraws Due to Issues with Specimens

Purpose:

This policy outlines the procedure for managing instances when a blood specimen received in the lab requires a redraw due to various issues. It ensures proper communication and documentation, facilitating efficient handling and scheduling of redraws.

Procedure:

1. Causes for a Redraw:

- O Common Issues: Redraws may be required due to:
 - Labeling Error
 - Quantity Not Sufficient (QNS)
 - Result Verification Issues
 - Missing Tube
 - Incorrect Tube
 - Expired Tube
 - Name Discrepancy

2. Notification:

 Process: Upon identifying the need for a redraw, the lab will generate a report detailing the issue and send it to the facility for record-keeping.

3. Scheduling the Redraw:

- Routine Service Day: The report will indicate that the redraw will be scheduled for the next routine service day, ensuring minimal disruption.
- O **No New Order Required:** A new lab order is not necessary for the redraw. The existing order will be used for scheduling.

4. Communication and Documentation:

- O **Documentation:** The lab will provide a report stating that the test(s) is scheduled for a redraw.
- **No Action Required:** The client does not need to take any action regarding the scheduling of the redraw or placing a new order.

5. Contact Information:

• For any questions or further assistance, please contact our customer service team at customerservice@aculabs.com.